

ORGANIZATIONAL MEETING

The 2022 St. Albans Township Organizational meeting was called to order by Fiscal Officer, Bridgett Reeves.

All trustees and fiscal officer were present.

#1-2022 Jean Morrison made a resolution to elect Randal Almendinger for chairman of the board for 2022.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger - abstain. Resolution passed.

#2-2022 Jean Morrison made a resolution to elect Jean Morrison as vice -chairman for 2022.

2nd by Randal Almendinger. Roll call: Jean Morrison-abstain , Bruce Lane -yes , Randal Almendinger -yes. Resolution passed.

#3-2022 Jean Morrison made a resolution to hold regular township meetings on the 2nd Tuesday of each month at 7:00 P.M. at the Fire Station Community Room.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#4-2022 Jean Morrison made a resolution that Emergency or special meeting notices will be posted on the township website and time permitting may be advertised in the Newark Advocate.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#5-2022 Jean Morrison made a resolution that the fiscal officer is permitted to buy office supplies, postage and equipment as necessary.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#6—2022 Jean Morrison made a resolution that the fiscal officer is permitted to transfer funds from one account to another within a fund.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#7-2022 Jean Morrison made a resolution that trustees will be paid by the salary method for 2022.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#8-2022 Jean Morrison made a resolution that the fiscal officer and trustees salaries will be as stated in the amended Senate Bill of the Ohio Revised Code, and to be the maximum permitted per the Ohio Revised Code.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger- yes. Resolution passed.

#9-2022 Jean Morrison made a resolution to carry over funds to pay bills until the 2022 budget is approved.

2nd by Randal Almendinger . Roll call: Jean Morrision -yes, Bruce Lane -yes, Randal Almedinger-yes. Resolution passed.

#10-2022 Jean Morrison made a resolution that the trustees and fiscal officer will be paid once a month. Road men and fire department employees will be paid twice a month. The fiscal officer

is permitted to draw up warrants and have them signed by 2 trustees to pay these employees at the end of the month.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#11-2022 Jean Morrison made a resolution that expenses will be paid for trustees and fiscal officer to attend classes, training classes, etc (registration, mileage, meals, parking, etc)

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#12-2022 Jean Morrison made a resolution that it will be the discretion of the trustees as to what gets paid for from township funds for township events, employee morale or whatever else the trustees deem necessary.

2nd by Randal Almendinger. Roll call: Jean Morrison-yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#13-2022 Bruce Lane made a resolution approving the use of township funds for the purchase of insurance for elected officials while they are in office.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger-yes. Resolution passed.

#14-2022 Bruce Lane made a resolution to pay \$.56/mile for township business outside of the township.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#15-2022 Bruce Lane made a resolution that if the fiscal officer should need help with the UAN computer system, the expenses incurred will be paid from the general fund.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#16-2022 Bruce Lane made a resolution that in repairing and maintaining roads, extra help will be hired and equipment rented when necessary.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#17-2022 Bruce Lane made a resolution to update the zoning fee schedule that re-zoning applications, and BZA applications, letters G&H on the fee schedule go to \$1000.00, and add a driveway permit fee.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#18-2022 Bruce Lane made a resolution to pay members of the BZA \$25.00 per application and the secretary and additional \$30.00 per application. Members of the Zoning commission \$25.00 per application and the secretary an additional \$30.00 per application and \$25.00 per regular monthly meeting and the secretary an additional \$30.00 per regular monthly meeting.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#19-2022 Bruce Lane made a resolution to keep EMS billing rates as they currently are.

2nd by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#20-2022 Randal Almendinger made a resolution to use GovDeals in disposing of surplus, unneeded, obsolete or unfit property including motor vehicles, road machinery, equipment, tools or supplies through the use of an internet auction for the St. Albans Township Fire Dept. 2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#21-2022 Bruce Lane made a resolution authorizing Randal Almendinger to incur obligations of up to \$10,000.00 for the purpose of township vehicle repairs.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger – abstain. Resolution passed.

#22-2022 Bruce Lane made a resolution to give a raise of \$1.50 per hour to fire department employees.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#23-2022 Bruce Lane made a resolution to give a raise of 4% to the township fire chief.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#24-2022 Bruce Lane made a resolution that the payroll certification for the fiscal officer for 2022 be: 30% General Fund, 20% R&B, 50% Fire District.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#25-2022 Randal Almendinger made a resolution to hire Tom Frederick as zoning inspector for \$750.00/month.

2nd by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#26-2022 Randal Almendinger made a resolution to hire Charles Montgomery at a rate of \$23.25/hour, time and ½ for anything over 40 hours per week, 9 paid personal days and 15 paid vacation days, both can be broken up into 4 hour increments. 11 paid holidays and Health and Dental insurance.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

#27-2022 Randal Almendinger made a resolution to hire David Sapp at a rate of \$21.00/ hour, time and ½ for anything over 40 hours per week. 11 paid holidays, 3 Personal days (can be broken up into 4 hours increments) and Health and Dental insurance.

2nd by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Randal Almendinger made a motion to adjourn the organizational meeting. 2nd by Bruce Lane . Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Meeting adjourned