

The July 14th 2026 meeting of St. Albans Township was called to order by Chairman, Mike Washington.

All trustees and fiscal officer were present.

Mike Washington made a motion to move the August meeting to August 10th at 7:00 P.M. at the Fire Station community room.

2nd by Randal Almendinger. Roll call: Mike Washington -yes, Randal Almendinger -yes, Tad Vanness -yes. Motion carried.

The minutes of the June 9th public hearing were approved.

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The fiscal officer read fund balances to date.

Mike Theisen gave the Fire Department Fire and EMS reports.

The generator at the station will be fixed on July 24th.

Dave Sapp gave the road report. New signs are getting put up.

The Jug Street guardrail project got approved over a year ago and still they have had no response from the engineering company in approving it despite efforts to contact them. Randal Almendinger said he will make some phone calls and see if he can get something moving along.

David Lees asked why the squad is going to Krogers. Mike Theisen responded that sometimes the staff is stuck at the station for 24 hours due to call offs and they don't come prepared for that. They can't have groceries delivered because they don't plan for the call offs and its too late to place an order by the time they find out they have to stay. It is industry standard to allow them to go get food.

Tad Vanness said he will work with Mike on an amicable solution.

Harold Lee asked about mowing at the cemetery and has concerns about it.

Mike Washington responded that they have had some bad weather to deal with, the trustees hired who they thought was most cost effective and it's a work in progress.

Tad Vanness said he has been pushing the mowing crew as hard as he can to do the job they are contracted to do. The trustees chose to cut costs on frequency of mowing due to grass growing slowing down usually in July and August so they went to every other week. This is the 1st year for the board taking over the cemetery and he is trying to do the best he can with the funds we have for this.

Jeff Mitchell said the lot for the recycling area is full of holes.

Dave Sapp responded no matter how much gravel you put there there will continue to be holes because of the heavy trash trucks coming in there so often and there being no base underneath.

Jeff Mitchell said a better location for them would be where the school used to be.

Jeff also mentioned the mattresses that have been laying behind the recycle bins for a while.

Residents mentioned that it is a park and don't feel the recycling bins should be there.

Jeff thanked the St. Albans fire association for their help at Fundays.

Mike Washington made a motion to enter into executive session pursuant to ORC 121.22(G)(3) to confer with an attorney for the township concerning disputes involving the township that are the subject of pending or imminent court action. This will include the 3 trustees.

2nd by Tad Vanness. Roll call: Tad Vanness -yes, Mike Washington -yes, Randal Almendinger -yes. Motion carried.

Mike Washington made a motion to leave executive session and return to open session. The executive session was conducted pursuant to ORC 121.22(G)(3) to confer with an attorney for the township concerning disputes involving the township that are subject of pending or imminent court action.

2nd by Randal Almendinger. Roll call: Randal Almendinger -yes, Tad Vanness -yes, Mike Washington -yes. Motion carried.

Tad Vanness presented road bids from 5 companies: MCB Paving LLC, Smalls Asphalt, The Shelly Co., Decker Construction and Saorsa Construction Ohio Inc. Tad Vanness recommended not to award the bid tonight. He needs to look over everything in the bids before a decision is made.

Tad said at the May meeting Bid Express was talked about being used for the road bids, however there was a large fee associated with it, Bid Express called a couple days later exempted us from the fee and waived the cost.

Tad said the Legend Lane bridge format will be done in similar fashion.

Tad discussed the Legend Lane improvements, saying he has contacted the Licking County Engineer multiple times because of no right of way on that road we have to have an emergency right of way. There has to be surveying done, land owners need to be contacted and the County engineer has to perform all of these tasks and until they do all of that Tad said his hands are tied. Tad is hoping to bid this project out in January and he is crawling under the bridge at least once a week to keep an eye on it.

Mike Washington said there is no updates on the Fire Department roof.

He has been working on Maple Grove Cemetery pricing so we can get some information on the website. He prepared a pricing schedule using surrounding cemeteries pricing. Trustees discussed prices and Mike said he will work on rules and regulations for the cemetery.

#7/14/2026 A Mike Washington made a resolution to establish a fee schedule for the St. Albans Township cemeteries based on the edits that we have made to the spreadsheet that I've handed out to the other 2 trustees.

2nd by Randal Almendinger. Roll call: Tad Vanness -yes, Mike Washington -yes, Randal Almendinger -yes. Resolution passed.

Tad Vanness said he has a grant cemetery application for \$5000.00 that he will be working on. Funds cannot be used on regular maintenance.

Mike Washington talked about Fritz Drumm memorial Park saying its in the hands of Jenny Wells at the prosecutors office and she needs to get permission from her client, The Park District, to talk to us. Mike has reached out to her but has never heard back. He does know that they cannot give it away to us, but we could buy it for \$1.00. He stated we need to get the bathroom situation taken care of.

Mike Washington said the village of Alexandria resented the violation for 19 N Liberty St. This correspondence went to Zach at the prosecutors office.

Mike stated that the 3 trustees have been active in LC Forward as well as a lot of community members. They are making their voices heard.

Mike Washington said the Zoning Commission will be holding their 1st meeting for establishing overlay districts for 310 on July 21st at 6:00 P.M.

Mike Washington discussed investing some of the township funds to get a better return on the interest we earn.

The fiscal officer said she wanted to get established with STAR Ohio and the endowment fund for the cemetery before investing more of the township's money and see how it went. She will be investing more of the township funds with them and will let the trustees know the amounts.

Mike Washington said in doing the road sign updates they have had requests from residents of where to and not to install signage. Resident requests cannot be accommodated. They land where they are for a technical and legal reason.

Mike Washington talked about upcoming trainings/meetings.

Mike Washington talked about a road dept. vehicle purchase. They are looking at a 2026 Chevy ½ ton pick up truck for \$41K. Mike, Tad and Dave Sapp briefly discussed.

7/14/2026 B Mike Washington made a resolution authorizing a supplemental appropriation of \$45,000.00 from the R&B fund and authorizing the purchase of a utility vehicle for The St. Albans Township Road Department from Lash Chevrolet in an amount not to exceed \$45,000.00 and to authorized Tad Vanness to sign documents on behalf of the township.

2nd by Tad Vanness. Roll call: Tad Vanness -yes, Mike Washington -yes, Randal Almendinger -no. Resolution passed.

Meeting was adjourned 8:31 P.M.

SPECIAL MEETING

The July 28, 2026 special meeting of St. Albans Township was called to order by Chairman, Mike Washington.

All trustees and fiscal officer were present.

The purpose of this special meeting is to review, discuss and possibly award road bids for Shackelford Rd. and technology training for the township.

Tad Vanness said there were 5 bids rec'd. He read the base bids and the alternate bids submitted from The Shelly Co., Mc.B Paving, Decker Construction, Saorsa Construction and Smalls Asphalt Paving.

The Shelley Company and Smalls Asphalt Paving were part of the walk through. Mike Washington said he is glad we started using Bid Express. While he appreciates what Smalls has done for us in the past, he does feel this competitive bidding needs to continue for the township.

Tad Vanness made a recommendation to accept the bid from The Shelley Company. Since they were at the walk through, although it was not mandatory, they are privy to all the details within the detail and their bid is the lowest without a deduct or alternate.

Mike Washington asked about change orders, the Legend Lane Bridge issue and Road and Bridge balances.

#7/28/26 A Mike Washington made a resolution to accept the bid from The Shelley Company for the Shackelford Rd. improvement project and to authorize the execution of all related documents for a cost of \$298,187.60.

2nd by Randal Almendinger. Roll call: Mike Washington -yes, Randal Almendinger -yes, Tad Vanness-yes. Resolution passed.

The technology training was started with Todd Poole and Mike Theisen giving instruction, answering questions and demonstrating.

Issues with Outlook were discussed, collaboration tools talked about and the use of One Drive.

Mike Washington made a motion to adjourn the special meeting.

2nd by Tad Vanness. Roll call: Mike Washington -yes, Randal Almendinger -yes, Tad Vanness -yes. Meeting adjourned.