

The June 11, 2024 meeting of St. Albans Township was called to order by Chairman, Bruce Lane. All trustees and fiscal officer were present.

The minutes of the May 14<sup>th</sup> special meeting were approved.

The minutes of the May meeting were approved.

The minutes of the May 20<sup>th</sup> special meeting were approved.

Allison Riggs spoke saying she was surprised at the zoning commission's decision to approve the re-zoning at 9196 Jersey Mill Rd. Allison said there was no clarity on a development plan, there are questions to the nationality of the company and spoke of other issues that she saw at the public hearing not conforming to the township Comprehensive Plan and asks the trustees to listen to the residents.

Elaine Robertson asked trustees if they had an update on the Shelly Co. from Judge Marcelain, saying people think the case is over and it isn't.

Randal Almendinger said the prosecutors have written briefs and Shelly has not responded.

The fiscal officer read fund balances to date.

Dave Sapp said both dump trucks that were sold last month have been picked up. They are on their 3<sup>rd</sup> round of mowing roads and talked about changing suppliers because of the cost going up in Columbus.

Dave talked about the R&B levy and the need for a ½ or 1 % increase and broke down by percentages how materials are increasing.

Road bids were opened. 1 was received, Smalls Asphalt. A total bid of \$270,193.03 (using MC 3000 rather than RS2).

**#39-2024** Jean Morrison made a resolution to accept the road bid from Small's Asphalt for the resurfacing portions of Lobdell Rd., Mounts Rd. and Sadie Thomas Road.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Randal Almendinger - yes, Bruce Lane -yes. Resolution passed.

Trustees discussed the R&B levy.

Randal Almendinger made a motion to do a replacement levy plus ½ mill.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Motion carried.

Dave Sapp talked about the roof of the mausoleum. Stating it's got a lot of brush growing on the top of it and he can see kids have been on the roof. He is concerned about someone falling through or an accident. Suggested putting a fence up for safety.

Randal Almendinger made a motion to hold a special meeting at 6:00 P.M. June 9<sup>th</sup> at the fire station meeting room to make resolutions for the R&B levy and discuss resumes submitted for administrator.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Bruce Lane -yes, Jean Morrison -yes. Motion carried.

Woody Fox gave the May zoning report. He had 2 zoning permits and said the zoning commission had a public hearing for 9196 Jersey Mill Rd., that the trustees will need to hold a public hearing within 30 days.

Bruce Lane made a motion to hold a public hearing for LCPC case #Z-24-7 at 6:00 P.M. on July 9, 2024 at the St. Albans Township Fire Station Community Room. 2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes. Motion carried.

Bruce Lane thanked the fire department for a job well done at the apartment building in Alexandria.

Mike Theisen shared pictures from the fire, and showed how they will be used for future training and also from the tanker accident on the freeway days later.

Mike gave the May Fire and EMS reports.

Bruce Lane made a motion to approve the cost of \$2500.00 for a pump operations class at the station.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Motion carried.

Mike asked about using the “Webchick” as talked about at the May meeting for the township website. It’s a cost of \$1900.00 for the 1<sup>st</sup> year and \$1700.00 after that. Unlimited posting, 2 people approved to send postings to her. And over time, for an additional cost, other functionalities can be added to the site, such as paying for zoning permits.

Randal Almendinger made a motion to proceed with using the “Webchick” for the township website for a cost of \$1900.00 for the year.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Jean Morrison -yes, Randal Almendinger -yes. Motion carried.

**#40-2024** Randal Almendinger made a resolution determining that it is necessary to levy a tax outside the ten-mill limitation for fire protection and EMS and requesting the Licking County Auditor certify the amounts described in the ORC 5705.03(B)(2). (entire resolution on file)

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Jean Morrison -yes, Randal Almendinger -yes. Resolution passed.

Bruce Lane talked about the TIF and the paragraph being added talking about residential impact for the schools.

Jean Morrison made a motion to authorize the 10/75 TIF notices to SW Licking, Licking Heights, Northridge, Granville and Johnstown and authorizing the chair to sign.

2<sup>nd</sup> by Randal Almendinger. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Motion carried.

Jean Morrison talked about senate bill 243 and contacting representatives to let them know we don’t want to change our zoning. She provided a contact sheet.

Randal Almendinger said we need to advertise for trash bids to be due the Saturday before the July meeting and to be opened at the July meeting. He will get the fiscal officer the paperwork to get it advertised.

Randy talked about the aggregate vote from 2023 failing and urged residents to vote yes on it if they see it on the 2024 ballot, as it has a savings of 6.7 million on utility bills.

Jeff Mitchell said they have several members resigning from the Fun Days committee and they need help. It's a committee of 5-6 people.

Meeting was adjourned.

## SPECIAL MEETING

The June 18, 2024 special meeting of St. Albans Township was called to order by Chairman, Bruce Lane.

All trustees and fiscal officer were present.

The purpose of this meeting is to make a resolution for the R&B levy and to discuss township administrator applicants.

#41-2024 Bruce Lane made a resolution determining that it is necessary to levy a tax outside the ten-mill limitation for the purpose of general construction, reconstruction, resurfacing and repair of streets, roads and bridges in the St. Albans Township Road District and requesting the Licking County Auditor to certify the amounts described in ORC section 5705.03(B)(2) (entire resolution is on file). 2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Bruce Lane said there were 4 people that responded to the ad for township administrator.

Randal Almendinger said he will say as he has said before he does not feel we need a full time administrator.

The applicants are: John Merriman, Todd Poole, Dawn Seymour and Jacob Brooks.

The recorders and meeting was paused while trustees contacted the applicants to arrange an interview time.

Contact was made with all except Dawn Seymour and Bruce will make arrangements with her for an interview.

Bruce Lane made a motion to have the trustees conduct interviews for township administrator on June 25<sup>th</sup> at the Fire Station Community Room starting at 6:00 P.M. It will not be open to the public.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Motion carried.

The fiscal officer will find out if it needs to be in the form of a special meeting to go into executive session or if it can just be advertised that the trustees will be conducting interviews.

Jean Morrison made a motion to adjourn. 2<sup>nd</sup> by Bruce Lane. Roll call: Bruce Lane -yes, Randal Almendinger -yes, Jean Morrison -yes.

Meeting adjourned 6:25 P.M.

### SPECIAL MEETING

The June 27, 2024 special meeting of St. Albans Township was called to order by Chairman, Bruce Lane. All trustees were present.

The purpose of this meeting is to conduct 4 interviews with applicants for the township administrator position.

Randal Almendinger made a motion to go into executive session to conduct interviews for the township administrator position.

2<sup>nd</sup> by Jean Morrison. All voted yes. Motion carried.

Jean Morrison made a motion to adjourn executive session and return to open session.

2<sup>nd</sup> by Randal Almendinger. All voted yes. Motion carried.

Bruce Lane said the results of the executive session are that 4 applicants were interviewed and Todd Poole was chosen by trustees to be offered the position of township administrator, with a salary of \$50,000.00/annual for a minimum of 20 hours per week.

Jean Morrison made a motion to adjourn the special meeting.

2<sup>nb</sup> by Bruce Lane. All voted yes. Meeting was adjourned.