

The April 14, 2026 meeting of St. Albans Township was called to order by Chairman, Mike Washington.

All trustees and fiscal officer were present.

The minutes of the March 10<sup>th</sup> public hearing were approved.

The fiscal officer read fund balances to date.

Mike Theisen gave the March Fire and EMS reports.

Mike said they will have a HazMat trailer coming to the station. It is a 22 ft trailer and is funded by the county.

Tad Vanness stated that they also need to provide a vehicle for pulling the trailer, as we do not have one.

Woody Fox gave the March zoning report.

Woody wanted to re-iterate that for driveways, all the township does is the culverts. Access is given from the Licking County Engineer, the township cannot do that. Trustees, Woody and Dave discussed when a culvert permit from the township is applied for the property owner must have the driveway access permit from the county, so we know they have done their due diligence.

Mike Washington said he had a nuisance complaint about 8349 Sadie Thomas Rd.

Woody Fox stated the resolutions that we do have, but we don't have one saying you can't have "stuff" sitting around.

Dave Sapp gave the road report.

The 2026/2027 salt tonnage requests are now due. Dave would like to put in for 200 tons.

**#4/14/26 A** Mike Washington made a resolution: the St. Albans Township, Licking County hereby submits this written agreement to participate in the ODOT annual road salt bid in accordance with ORC 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract (entire resolution on file) for 200 tons.

2<sup>nd</sup> by Tad Vanness. Roll call: Mike Washington -yes, Tad Vanness -yes, Randal Almendinger -yes. Resolution passed.

Joe Hickey of Jersey Mill Rd. Thanked trustees and fire dept. for the cemetery cleanup and said it looks great.

Allison Riggs, Johnstown Alexandria Rd. asked if there is anything in the contract with LRWD about a good neighbor, such as wastewater after flooding, wells going dry, etc. She feels it needs to be in writing not verbal if there is such an agreement. Tad Vanness responded that there is a process and if a well does go dry they will pay for it just as Kurtz Bros did years ago and the EPA will monitor those.

Mike Washington stated that the township worked with Peter Griggs, who is a township law attorney. The trustees asked him to get the best program they could for the township.

Jeff Mitchell, Johnstown Alexandria Rd. said the trustees had stated that the agreement with LRWD was better than what they have with adjoining townships. He would like to know how it's better.

Tad Vanness responded that the NCA money is being brought to us on the front side, 20%. In 5-6 years we will need the revenue.

Jeff Mitchell said it was pushed through in a hurry, was it because it was tied to the test wells in the township?

Tad Vanness responded absolutely not. Water rights are water rights.

Mike Washington responded that our window was shrinking or closing so they had to move quickly to get the best deal.

Jacob Brooks spoke about the word "project" not being defined in the agreement with LRWD and that makes him weary and worries about the township not being able to enforce zoning.

Andrea Krava from Licking County Recycling spoke about the recycling bins at fireman's park. She would like to add a couple more bins if the trustees are in agreement and she talked about the MOU that they have with all site hosts, however they have never had one with St. Albans Township and she would like to get one.

Trustees agreed to the memorandum of understanding with Licking County Recycling.

Mike Washington made a motion to enter into executive session under ORC 121.22 (G)(2) to consider the sale or other disposition of unneeded, obsolete or unfit for use township property and ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

2<sup>nd</sup> by Randal Almendinger. Roll call: Randal Almendinger -yes, Tad Vanness - yes, Mike Washington -yes. Motion carried.

Mike Washington made a motion to leave executive session and return to open session pursuant to ORC 121.22 (G)(2) to consider the sale or other disposition of unneeded, obsolete or unfit for use township property and ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Mike Washington talked about 19 N Liberty St. saying there was only 1 bid rec'd and it was for \$1 from Jacob Brooks.

Mike said he talked with 3 individuals inside the township/village area that were interested and the building was shown 2 times.

Township is still working with the prosecutor on the zoning violation.

Tad Vanness said he questions if the township has been damaged financially because of the violation issued by the village. Randy Almendinger agreed.

Tad Vanness presented a mailbox damage policy that he prepared as talked about previously in the year. Tad stated that the prosecutor is not in favor of the township having a mailbox policy. Tad read the policy and trustees discussed the placement from the edge of the pavement, changing it from 36” to 18.

**#4/14/26 B** Mike Washington made a resolution adopting the mailbox repair and replacement policy presented by Tad Vanness (entire resolution is on file).

2<sup>nd</sup> by Tad Vanness. Roll call: Mike Washington -yes, Randal Almendinger -yes, Tad Vanness -yes. Resolution passed.

**#4/14/26 C** Mike Washington made a resolution terminating the appointment of township administrator pursuant to ORC 505.031 and approving a professional services agreement with 360 GovTech LLC (entire resolution is on file).

2<sup>nd</sup> by Tad Vanness. Roll call: Mike Washington -yes, Randal Almendinger -yes, Tad Vanness- yes. Resolution passed.

Mike Washington said Todd will be managing grants, helping with technology, agendas at a minimum of 15 hrs/month. His 30 days notice of resignation went until April 9<sup>th</sup>, so this contract will be retro-active to the 10<sup>th</sup> of April.

**#4/14/26 D** Mike Washington made a resolution to authorize the submission of an application to the Muskingum WaterShed Conservancy District debris removal program, to commit the township to the required minimum 10% local cost share, including cash and or in kind contributions, and to authorize the township to work in partnership with outside parties to secure funding for the required match.

2<sup>nd</sup> by Randal Almendinger. Roll call: Randal Almendinger -yes, Tad Vanness - yes, Mike Washington -yes. Resolution passed.

**4/14/26 E** Tad Vanness made a resolution to award the 2026 mowing contract to Motivated Mowers for the 2026 mowing season at a cost of \$18,334.80.

2<sup>nd</sup> by Mike Washington. Roll call: Randal Almendinger -yes, Tad Vanness -yes, Mike Washington -yes. Resolution passed.

Tad Vanness made a motion to affirm that improvements to Shackelford Road are necessary and to authorize the township to proceed with any engineering, bidding and related actions in co-ordination with County Officials.

2<sup>nd</sup> by Randal Almendinger. Roll call: Tad Vanness -yes, Mike Washington -yes, Randal Almendinger -yes. Motion carried.

Tad Vanness said they have evaluated all roads in the township and Shackelford is the only road in the township that receives a lot of commercial truck traffic. No other roads in the township are as critical as this one is. They will do sub-grade repairs, fixing edges and a full paving on top.

Mike stated that the Fritz Drumm memorial park lease is currently being reviewed, once its approved the property transfer will be initiated.

Tad Vanness stated that the Maple Grove Cemetery transfer is almost complete. The prosecutor is working on getting the deeds cleaned up and in the township’s

name. Tad has advertised for 3 more members for the cemetery committee. The members of the Old Cemetery Board have agreed to continue to be on this board. Woody Fox talked about “niches” being put in at cemeteries, as more people are choosing cremation nowadays.

Tad Vanness talked about 3 stumps that need to be grinded, Tyler Freese said he would do it for \$715.00

Mike Washington talked about records retention and the implementation of the new policy and beginning disposal of old records. He would like to start on this and not kick the can down the road any longer. Mike and the Fiscal Officer will work together on this.

Mike Washington talked about Overlay Districts, saying it is a sound planning and zoning practice, giving the township more tools and more capabilities to manage what we want, where we want.

Mary Fitch of the Zoning Commission said they are currently working on clarifying PUD language and should be done soon and Overlay Districts is on their radar.

Mike Washington said the OPWC has granted an extension for the Jug St. guardrail project until 11/31/2026, because the County Engineer is slow in responding.

Meeting was adjourned 9:14 P.M