

The February 11, 2025 meeting of St. Albans Township was called to order by Chairman, Bruce Lane.

All trustees and fiscal officer were present.

The minutes of the Organizational meeting were approved.

The minutes of the January 7<sup>th</sup> meeting were approved.

The minutes of the January 23<sup>rd</sup> special meeting were approved.

The minutes of the January 27<sup>th</sup> special meeting were approved.

The fiscal officer read fund balances to date.

Mike Theisen said Woody Fox requested to have a secure weatherproof mailbox put on the back of the firehouse. Mike said he gets quite a bit of mail/correspondence for Woody and sometimes it gets mixed up. Trustees approved the purchase.

Mike Theisen gave the January Fire and EMS report.

Mike said the back up squad has been sold on GovDeals.

Bruce Lane made a motion that Jean Morrison be empowered to sign the title over for the back up medic.

2<sup>nd</sup> by Randal Almendinger. Roll call: Bruce Lane -yes, Jean Morrison -yes, Randal Almendinger -yes. Motion carried.

Todd Poole said he attended the OTA conference and learned a lot, including talking to JEDD attorneys.

Todd said he has spending most of his time working on the comp plan and will most likely take a couple more months before being completed.

Todd received a resignation letter from Carolyn Andrews, a member of the zoning commission and the zoning commission has submitted articles for approval from the trustees.

Dave Sapp said the generator tests itself weekly and they had to order more salt because they have used close to 100 ton already.

The furnace at the old township building has been acting up so they powered it off. So there is no heat or water there now, only electricity.

Todd Poole said the mayor of Alexandria has expressed interest in purchasing the old township building and would like to inspect it structurally.

Bruce Lane said he would like Dave Sapp to get a load of topsoil for the mausoleum and plant crown vetch to make it maintenance free. Dave said he will get estimates for the March meeting.

Jeff Mitchell said there is a problem with the website calendar.

Todd Poole looked at it and said it is a Microsoft problem, nothing that he can correct. The calendar is on there to reflect the use of the community room, and mainly for his use. The front page of the website for upcoming meetings/events and that is what people should be looking at if they are looking for an upcoming

event, not the calendar. Todd said he will be removing the calendar from the website.

Jeff asked why some re-zoning information is still on there and others are not, and states his was never on there. Todd responded he did not have an answer, other than he posted some information on there that the township was getting continuous records requests for so as to cut down on work for himself, the fiscal officer and zoning secretary in repeatedly producing it. Todd said he is doing the best he can with the band width we have unless the township wants to spend approx. \$18,000.00 per year for document management.

Jeff also recommended again a re-design/update to the re-zoning application.

**#2/11/25 B** Bruce Lane made a resolution to accept the 2025 appropriations as prepared by the fiscal officer.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Jean Morrison -yes, Bruce Lane -yes. Resolution passed.

Bruce Lane made a motion to approve the 2025 ODOT mileage certification stating that the township is responsible for maintaining 24.636 miles of public roads.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Randal Almendinger -yes, Bruce Lane -yes. Motion carried.

**#2/11/25 C** Bruce Lane made a resolution that the St. Albans Township Board of Trustees extend the moratorium on re-zonings and related applications to any zoning district under the St. Albans Township Zoning Resolution to May 15, 2025. (entire resolution is on file)

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Randal Almendinger – no, Jean Morrison -yes. Resolution passed.

David Lees argued that the moratorium was supposed to be removed once the articles of the zoning resolution were done.

The fiscal officer read the original resolution stating the reason for the moratorium being put on and minutes from the meeting stating that if it is extended past that the township opens themselves up for possible litigation.

**#2/11//25 D** Bruce Lane made a resolution accepting the resignation of Carolyn Andrews from the zoning commission and declaring a vacancy immediately.

2<sup>nd</sup> by Jean Morrison. Roll call: Randal Almendinger -yes, Bruce Lane -yes, Jean Morrison -yes. Resolution passed.

**#2/11/25 E** Bruce Lane made a resolution to appoint Steve Meisell to the zoning commission effective immediately with the term to expire on 12/31/26.

2<sup>nd</sup> by Jean Morrison. Roll call: Bruce Lane -yes, Jean Morrison -yes, Randal Almendinger -yes. Resolution passed.

Audience members asked about procedures for filling vacancies and shouldn't applications be accepted. Bruce Lane state applications have never been accepted to fill a seat.

#3/11/25 F Bruce Lane made a resolution to hold a public hearing on March 11, 2025 at 6:30 P.M. at the fire station community room for the purpose of zoning articles.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Randal Almendinger -yes, Bruce Lane -yes. Resolution passed.

Randal Almendinger presented a mowing proposal from T3's Lawn Service for mowing in 2025, stating that cost is the same as 2024.

Randal Almendinger made a motion to accept T3's proposal for 2025, with cost being the same as last year.

2<sup>nd</sup> by Bruce Lane. Roll call: Randal Almendinger -yes, Bruce Lane -yes, Jean Morrison -yes. Motion carried.

Randal Almendinger talked about being contacted by a funeral director about a township resident passing away and not being claimed by anyone and the township was going to have to pay for cremation. A family member did end up coming forward and claiming the body.

Meeting was adjourned 7:45 P.M.