

The January 9, 2024 Organizational meeting of St. Albans Township was called to order by Fiscal Officer, Bridgett Reeves.

All trustees were present.

**#1-2024 Randal Almendinger** made a resolution to elect Bruce Lane as chairman of the board for 2024.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -abstain, Randal Almendinger -yes. Resolution passed.

**#2-2024 Bruce Lane** made a resolution to elect Randal Almendinger for Vice-Chairman of the board for 2024.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger – abstain. Resolution passed.

**#3-2024 Randal Almendinger** made a resolution to hold regular monthly meetings on the 2<sup>nd</sup> Tuesday of each month at 7:00 P.M. at the Fire Station Community Room.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison-yes, Bruce Lane-yes, Randal Almendinger -yes. Resolution passed.

**#4-2024 Randal Almendinger** made a resolution that Emergency or Special Meeting notices will be posted on the township website and time permitting in the Newark Advocate.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#5-2024 Randal Almendinger** made a resolution that the fiscal officer is permitted to buy office supplies, postage and equipment as necessary.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#6-2024 Randal Almendinger** made a resolution that the fiscal officer is permitted to transfer funds from one account to another within a fund.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#7-2024 Randal Almendinger** made a resolution that the trustees will be paid by the salary method for the year of 2024.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#8-2024 Randal Almendinger** made a resolution that the Fiscal Officer and Trustees salaries will be as stated in the amended Senate Bill of the Ohio Revised Code, and to be the maximum permitted per the Ohio Revised Code.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane-yes, Randal Almendinger -yes. Resolution passed.

**#9-2024 Randal Almendinger** made a resolution to carry over funds to pay bills until the 2024 budget is approved.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#10-2024 Randal Almendinger** made a resolution that the Trustees and Fiscal Officer will be paid once a month. Roadmen and Fire Department employees will be paid twice a month.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#11-2024 Bruce Lane** made a resolution that expenses will be paid for Trustees and Fiscal Officer to attend classes, training classes, etc. (registration, mileage, meals).

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#12-2024 Bruce Lane** made a resolution that it will be the discretion of the trustees as to what gets paid for from township funds for township events, employee morale or whatever else the trustees deem necessary.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#13-2024 Bruce Lane** made a resolution to approve the use of township funds for the purchase of insurance for elected officials while they are in office.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#14-2024 Bruce Lane** made a resolution that 65.5 cents per mile will be paid for township business outside of the township.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#15-2024 Bruce Lane** made a resolution if the Fiscal Officer should need help with the UAN computer system, the expenses incurred will be paid from the General fund.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#16-2024 Bruce Lane** made a resolution that in repairing and maintaining roads extra help will be hired and equipment rented when necessary.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#17-2024 Bruce Lane** made a resolution that zoning fees stay as they currently are.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#18-2024 Bruce Lane** made a resolution to pay members of the BZA \$25.00 per application, members of the Zoning Commission- \$25.00 per application and \$25.00 per regular monthly meeting.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#19-2024 Bruce Lane** made a resolution to pay the secretary of the BZA and Zoning Commission \$250.00 per month.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#20-2024 Bruce Lane** made a resolution to keep EMS billing rates as they currently are until the contract expires.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#21-2024 Bruce Lane** made a resolution St. Albans Township Fire Department will use the internet auction “GovDeals” for 2024 to dispose of surplus, unneeded, obsolete, or unfit property (entire resolution is on file with the Fiscal Officer).

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#22-2024 Jean Morrison** made a resolution authorizing Trustee, Randal Almendinger, to incur obligations to repair township vehicles up to \$10,000.00 (entire resolution is on file with the Fiscal Officer).

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger – abstain. Resolution passed.

**#23-2024 Jean Morrison** made a resolution that the Fiscal Officer payroll certification for 2024 be as follows: 30%General Fund, 20%R&B, 50% Fire District Fund.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#24-2024 Jean Morrison** made a resolution to hire Zoning Inspector, Woodrow Fox, at a rate of \$800.00/month.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

**#25-2024 Jean Morrison** made a resolution to hire Larry Smith at \$22.50/hr, time and ½ for anything over 40 hours per week, 5 paid personal days (can be broken up into 4 hour increments), 10 paid vacation days (can be broken up into 4 hour increments), 11 paid holidays, Health and Dental Insurance.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane- yes, Randal Almendinger -yes. Resolution passed.

**#26-2028 Jean Morrison** made a resolution to hire David Sapp at \$24.50/hour, time and ½ for anything over 40 hours per week, 6 paid personal days (can be broken up into 4 hour increments), 10 paid vacation days (can be broken up into 4 hour increments), 11 paid holidays, Health and Dental Insurance.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Bruce Lane made a motion to go into executive session to discuss FD personnel salaries.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Meeting returned to open session.

**#27-2024** Jean Morrison made a resolution to give a 3% raise to the full time and flex time fire department employees, and a 10% raise to the fire chief as well as full pension pick up for the fire chief.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Bruce Lane made a motion to adjourn the Organizational meeting.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Meeting adjourned.

The January 9, 2024 meeting was called to order by Chairman, Bruce Lane. All Trustees and Fiscal Officer were present.

The Fiscal Officer read fund balances.

The minutes of the Records Retention meeting were approved.

The minutes of the December 28<sup>th</sup> meeting were approved.

The minutes of the Emergency meeting were approved.

Elaine Robertson asked about putting a sign in sheet for people who would like to speak at the door.

Stephanie Renda, representative from Neighborhood Strategies gave the Administrator report. The environmental attorney shared a new draft of the JAG MOU with the trustees last week. A concrete plant contacted Jim Lenner that is interested in locating to the township, Jim directed them to the area in the comprehensive plan that allows for that and a property owner on Watkins Rd is preparing to submit a PUD adhering to the new regulations.

Form Based Code was discussed and the Zoning Commission is pausing on that right now until they can look over the information further.

Woody Fox gave the December Zoning Report. He got an application for a Variance for a non -conforming lot split at 8772 Jersey Mill Rd.

And Martin Trucking is ready to begin acting on their landscape plan.

He has checked into a forestry company on 310 that thought they didn't need permits and could be exempt under the "Ag" use. They are willing to do whatever needs to be done with permits and a landscape plan.

As in the past the Zoning Commission will review all landscape plans.

Woody talked about Solar Farms and the differences between small and large.

Woody will share with the Zoning Commission the letter that Liberty Township submitted and said the township trustees will need to petition the County Commissioners.

Mike Theisen gave the December Fire and EMS reports.

OTARMA has been out and looking over their computers security.

Bruce Lane said the Commissioners office is persistent that if the township is going to do anything away from SWL for water and sewer in the that a district needs to be set up.

Sean Barnes, Mayor of Village of Alexandria spoke about ongoing negotiations and said they need to figure out if sewer lines can be changed for a 208 plan.

Dan Wetzel and Rob Platte, Jersey Township Trustee and administrator made a presentation to share a concept of what they are calling "Four Corners Project". Located near the intersection of St. Rt. 37 and St. Rt. 310. An area of 9 parcels with multiple property owners, approximately 450 acres +/-, and is being looked at by developers. It's located in the townships of : St. Albans, Monroe, Liberty and Jersey. They are proposing a 4 township partnership JEDD and each township

receives revenues based on the percentage of land located in their township. Jersey Township will front creation costs (being re-paid once revenues start coming in), lead negotiations and each entity will adopt their own zoning and incentives. They will use all Township initiatives and economic tools available and it will give a good tax base back to the township. This will allow local control of destiny and increasing taxes, and the townships retain their zoning authority. 1 Property owner, Kevin Reeves, said the reason the property owners are in favor of this is because when the area is developed they want it to look uniform and this would allow that to happen. Dan and Rob said they are not looking for an answer tonight, but would like the trustees to think about this and reach out to them with any questions.

Audience members asked questions.

Zoning Inspector, Woody Fox said as a resident and zoning inspector he feels this is something the township should act on.

Meeting was adjourned 8:55 P.M.